

<p style="text-align: center;">Union of Taxation Employees Local 00013 Central Council Minutes</p>
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Meeting of October 3, 2005

In Attendance:

Presiding

Jean dePeiza
Linda Collins
Eric Range
Bev Bryant
Lisa Hamilton

President

VP - TSO

Treasurer

Director – TCC

Director – TCC

Recording

Ryan Ward

Jerry Dee

Dario Gritti

Cheryl Grieve

Rob Hamilton

Secretary

RVP-GTR

Chief Steward

Director – TSO

Director – TSO

Absent:

Anna Caruso

Director – TSO

Dave Taylor

VP - TCC

Guests:

John Woodburne

Candidate for Vice-President – TC

COMMENCEMENT

Jean dePeiza, President, called the meeting to order at 6:00 pm and advised that there are two candidates for VP-TSO: John Woodburne and Linda Collins. The Regional Vice President (Jerry Dee) will be conducting the by-election.

The Agenda Items were approved without change or additions.

SPECIAL BUSINESS – VP-TSO BY-ELECTION

The report of the Nominations Committee was tabled. Two nominations were received for the Office of Vice President TSO: Jerry Dee conducted a secret ballot and reported the following results:

Linda Collins - 7

John Woodburne - 2

Linda Collins was declared elected as Vice-President for Toronto Centre TSO and was sworn in by Jerry Dee.

THAT the ballots be destroyed.

Moved by Dario Gritti / Second by Lisa Hamilton / Carried.

THAT John Woodburne be invited to sit as an observer.

Moved by Dario Gritti / Second by Linda Collins / Carried.

PREVIOUS MINUTES

Minutes of the August 2005 and September 2005 meetings of Council were tabled.

THAT the August minutes be adopted.

Moved by Dario Gritti / Second by Linda Collins / Carried.

Cheryl advised that Item 7 [Children's Christmas Party] in the September minutes should be amended to say cost for the room is \$350 plus GST.

THAT the September minutes be adopted as amended.

Moved by Dario Gritti Second by Eric Range Carried.

REPORTS*President's Report*

Jean de Peiza tabled her written report. There was no discussion.

Regional Vice-President Report

- The new Grievance Course will take place from November 4th to November 6th.
- Regional Equal Opportunities Conference is scheduled for next spring and is set for Toronto. Jerry Dee is lobbying for Montreal. Robin Johnson has been appointed the Regional Employment Equity representative for the Southern Ontario Region.
- North York Call Centre and the Toronto Call Centre are expecting new workloads adding 52 FTEs and 60 to 70 FTEs, respectively. The Agency was looking for new office space; however the recent expansion at the Toronto Call Centre suggests the lease there has been renewed at least in the short term.
- PM-01s and PM-02s are being staffed externally at Toronto East, Toronto North, and Windsor offices to create a SOR-wide pool. The process is to close a designated group gap of about 350 PMs using Employment Equity criteria.

By-Laws and Regulations Committee

Items will be addressed under Business Arising

BUSINESS ARISING*Item 1 – Office Move*

Dario reported that

- Less than 25% of the large volumes of records (most dated) were determined still relevant with the rest disposed of.
- To date, \$750 has been spent with another \$2,000 in expenses to be paid from the GTR bank account before being closed. Common bills automatically paid from the GTR account and will need to be transferred to a new account.
- "Office funding" is currently set at 60% Local 00013 and 40% Local 00048. The exact ratio will be determined when the July list of members arrives.
- Our lease at the new office is for six months with up to six additional months which means we need to look for permanent office space now.

On behalf of the Council, Eric Range expressed thank you to Dario for the work he did on the photocopier and office.

Item 2 – Local Website

Rob Hamilton reported that:

- Our website - www.utetc.org - is hosted by "EHosting.ca" for 24-month pre-paid term and comes with 50 email addresses and 256M space.
- Costs to date total \$356; an additional \$289 plus tax for Microsoft FrontPage 2003 are required. Adobe Go-Live would have been \$450.

Item 3 – Chief Steward

Jean dePeiza reported that Dario Gritti has graciously accepted nomination for the position of Chief Steward. Council unanimously concurred.

Item 4 – Diana Gee Memorial Achievement Award

Linda Collins reported that:

- The principal of *Native Elementary School* will provide the names of students who exemplified Achievement during the school year in May. One of our Executive will attend the graduation and present the Memorial Achievement Award.
- Council needs to determine how much should be donated to this annual award and prepare a letter saying what this award is for and what Diana Gee stood for.
- Jerry Dee suggested that other GTR locals should be notified to see if any would wish to contribute funds for this award. Also, an article for the UTE newsletter explaining this award should be considered.

Dario Gritti advised that a new Regulation 15 establishing the Diana Gee Memorial Award needs to be drafted. He suggested that \$500 be set aside annually for this award with the view that there would be up to five awards of \$100 per child in each year.

THAT UTE Local 00013 provide \$500 annually into a separate trust account for the Diana Gee Achievement Award.

Moved by Linda Collins / Second by Dario Gritti / Carried unanimously.

Item 5 – Handbook, Rules of Order

Deferred to a subsequent meeting.

Item 6 – PSAC Area Council Update

Ryan Ward reported that:

- Annual General Meeting election results are:
 - Val Fargey was re-elected as President.
 - Ken Boone was re-elected as Vice-President Finance.
 - Ryan Ward was elected as Secretary.
- PSAC Convention Funding Requests were presented for three groups that will be given to the PSAC for their national Convention in Spring, 2006.

Item 7 – Grievance Procedures

The new Grievance Course will take place from November 4th to November 6th. If any additional spots open up, Jerry Dee will notify each Local.

Item 8 – Financial Rules

Dario Gritti tabled the new FINANCIAL RULES on behalf of the Treasurer (Eric Range) and the By-Laws and Regulations Committee. The Rules are a continuation of “*Expenditure Policies and Established Practices*” as amended. In addition to codifying existing practice, it also affirms the following policies:

- *Per Diem*:
 - \$20 per evening Council Meeting (in lieu of dinner)
 - \$10 per lunch-time Council Meeting (in lieu of lunch)
 - \$75 daily allowance
 - \$100 weekend allowance
- Kilometrage rate is now 54.5¢ per km per UTE National policy.

Item 9 – Electoral Rules

Dario Gritti tabled the draft ELECTORAL RULES on behalf of the Chief Electoral Officer (Lynda Kirk) for Central Council review. Five polls, including an advance poll, are proposed rather than only two – one at each location.

Council concurred with the exception of the “advanced poll” suggesting that two polls (one in each location) in “Week 1” (a Thursday) and two polls in “Week 2” (a Tuesday) would provide ample time for the membership to vote. Lynda Kirk will be advised.

Item 10 – Staffing Course Information

Ryan Ward provided information on all areas of the Staffing Course held in Ottawa. The Staffing Booklet will be available from Ryan Ward by request.

ROUNDTABLE

- Cheryl Grieve advised that preparations for the Annual Children’s Christmas Party are under way.
- Jean DePeiza distributed a selection of “pigs” from Diana Gee’s collection with the permission of her family.

ADJOURNMENT

THAT Council adjourn forthwith.

Moved by Dario Gritti / Second by Bev Bryant / Carried unanimously.

The meeting adjourned at 8:00 pm. Next Meeting Date: Monday, November 7.